

**MEETING MINUTES OF THE  
SAFETY COMMITTEE OF  
SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE**

**Meeting Date/Time:** Monday, March 12, 2018  
Conference Room G9  
1:45 pm

**Members Present:** Dave May  
Jocelyn Torres  
Nellie Plummer  
Szilvia Deak

**Proceedings:**

1. Review of recent safety incidents and investigations:
  - No accidents since 1/10/2018.
  - Follow up from last month's safety committee meeting: Dave will give talking points related to past incidents and safety issues to principals so they can be addressed, as awareness, during faculty meetings.
2. Discussion of new safety hazards and concerns:
  - Lockers in the high school – 150 deadbolt master combination locks have been purchased and 50 are already in the property.
    - Having this lock on the locker will avoid students putting their property in an empty locker.
    - If students do not have their own lock, they can rent one of our locks for \$5. Mr. Gober will be in charge of this.
  - Intermediate entrance in the H Hall – the right door sticks and does not full close. It will be fixed.
  - High Reach in Great White – Kids play around this machine and get on it too. The High Reach cannot be removed at this time as there is no place to put it. Plans are in the works to make room in the gym closet next to the cart.
3. Review of scheduled safety hazard inspections:
  - Follow up from last month's safety committee meeting: Dave to select a team of two employees to perform safety audits using a checklist. He will send an email to the Union Presidents to select candidates.
4. Review of safety suggestions submitted to the committee:
  - The 7 suggestion boxes have been placed in each faculty lounge and offices.
  - The 7 suggestion boxes are being checked every Monday morning and reviewed by the team.
  - We are getting a good response thru these suggestion boxes, in addition to comments/suggestions thru email.
  - Issues received have been taken care of.
5. Additional discussion items:
  - Recycle – We will start the recycle program in the offices. Nellie Plummer will email all intermediate teachers to implement the recycle program. More information to come.

**Next Meeting:** Monday, April 9, 2018  
Conference Room G9  
1:45 pm

**Minutes Prepared By:** Jocelyn Torres